

APPLICATION

**SHIFT<sup>2</sup>**

ZOLLVEREIN SCHOOL MASTER OF BUSINESS ADMINISTRATION (MBA)

Please return the completed and signed:

Zollverein School of Management and Design gGmbH

Gelsenkirchener Str. 209

D-45309 Essen Germany

Tel.: +49 201 18 503 11

Fax: +49 201 18 503 91

<http://www.zollverein-school.de>

[contact@zollverein-school.de](mailto:contact@zollverein-school.de)

### **Admission requirements**

- a university/college degree (Bachelor level, 3 years)
- at least 2 years of work experience
- evidence of a sound grasp of the English language through IELTS, TOEFL internet-based, TOEFL computer-based, TOEFL paper-based, Cambridge Certificate Grade C
- successful completion of the selection interview (can be held by telephone in individual cases)

### **Application documentation**

- completed application form (see attachment)
- CV in table form, with passport photo,
- evidence of a degree in accordance with § 4 para. 1 a) in connection with § 4 para. 2 of the examination regulations
- for non-native speakers, evidence of sufficient English language skills by means of a TOEFL test with at least 180 points in the computer-based test
- a declaration as to whether the student has previously failed to pass a master craftsman's qualifying exam, a diploma exam or a similar final examination in a comparable degree course at a college or university within the Federal Republic of Germany (§ 12 para. 2 no. 2 PO).
- evidence of basic knowledge of business management (if not existing, this can be achieved by means of a preliminary course)

**I hereby apply for a place on the following degree course:**

- Executive MBA degree course at the zollverein School (starts September 2008)

**Your contact information**

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone no: \_\_\_\_\_

E-mail: \_\_\_\_\_

**A few questions regarding your application**

How did you find out about the Zollverein School?

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What other institution and/or courses would you also consider applying for?

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Please provide us with details of your professional background and work experience:

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Where do you see your career taking you and what are your professional goals?

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Why are you applying for a place at the Zollverein School?

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**We also need some personal details**

Place and date of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Foreign languages (written/oral proficiency): \_\_\_\_\_

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Degree course / Education:

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\_\_\_\_\_

Further qualifications:

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### **Funding opportunities**

The Zollverein School actively tries to admit all qualified applicants to the course. The decision as to whether a candidate is accepted onto the MBA course or not is taken solely on the basis of the candidate's suitability. By providing evidence of their financial situation, every applicant can be taken into account for the funding programme for outstanding applicants and scholarships.

I hereby certify that I have answered all questions relating to my person, my education, and my professional experience truthfully. For its part, the Zollverein School pledges that this information is for internal use only and will be processed and stored accordingly.

The Zollverein School handles applicants' data in accordance with European and German legislation (Federal Data Protection Act; BGBl I 1999/165).

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### **Contact**

Zollverein School  
Gelsenkirchener Str. 209  
D-45309 Essen  
Germany

Tel.: +49.201.18 503 11

Fax.: +49.201.18 503 91

[contact@zollverein-school.de](mailto:contact@zollverein-school.de)

Prospective students should contact Stefan Frigger:

[s.frigger@zollverein-school.de](mailto:s.frigger@zollverein-school.de)